

INVERCLYDE INTEGRATION JOINT BOARD  
 ROLLING ACTION LIST  
 25 MARCH 2024

Meeting Date and Minute Reference	Action	Responsible Officer	Timescale	Progress/Update/Outcome	Status	Open/Closed
23 January 2023 (Para 11(3))	Proposal for redesign of Homelessness Service to HJB and Inverclyde Council	Chief Officer	January 2024	Paper to January 2024 REMOVE – removal agreed at last meeting (22 January 2024)	Work Ongoing	Open
15 May 2023 (Para 34) 26 June 2023 (Para 41)	Update on Vaccination Transformation Programme	Chief Officer	March 2024	Paper to HJB March 2024 REMOVE – report at this meeting	Work Complete	Closed
25 September 2023 (Para 72(2))	Further report on progress in implementing Public Sector Equality Duty Compliance and Improvement Plan	Chief Officer	May 2024	Paper to May 2024	Work ongoing	Open
14 November 2023 (Para 80(3))	Further report on success and governance of Kincaire Scheme	Chief Officer	April 2024	Paper to April 2024 Amended at 22 January 2024 meeting - to May 2024	Work ongoing	Open
14 November 2023 (Para 81(2))	Further report on progress with Workforce Plan	Chief Officer	November 2024	Paper to November 2024	Work Ongoing	Open
14 November 2023 (Para 84(2))	Update report on Joint Inspection of Adult Services following publication of inspection report	Chief Officer	After publication of report	- Amended at 22 January 2024 meeting - paper to June 2024	Work Ongoing	Open

14 November 2023 (Para 85 (3))	Report on initial saving proposals	Chief Finance Officer	To a future meeting	Budget will be set at March 2024	Work Ongoing
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**Annual Report Schedule and forward planning**

<p><u>March</u></p> <ul style="list-style-type: none"> <li>Budget Setting 24/25</li> <li>Finance Monitoring</li> </ul>	<p><u>May</u></p> <ul style="list-style-type: none"> <li>Finance Monitoring</li> <li>Inverclyde HSCP Strategic Plan</li> <li>Further progress report on implementing Public Sector Equality Duty Compliance and Improvement Plan</li> <li>Further report on success and governance of Kincaire Scheme</li> <li>Update report on Joint Inspection of Adult Services following publication of inspection report</li> </ul>
<p><u>June</u></p> <ul style="list-style-type: none"> <li>Draft Annual Accounts</li> <li>Proposed Dates of Future Meetings</li> <li>Update on Joint Inspection of Adult Services following publication of inspection report</li> <li>Annual Report on IJB resilience arrangements as a Category 1 Responder</li> <li>Finance Monitoring</li> </ul>	<p><u>September (date TBC)</u></p> <ul style="list-style-type: none"> <li>Audited Annual Accounts</li> <li>Clinical &amp; Care Governance</li> <li>Annual Performance Report</li> <li>Digital Strategy</li> <li>Equalities Duty Update</li> <li>Finance Monitoring</li> <li>Directions Annual Report</li> </ul>
<p><u>November (date TBC)</u></p> <ul style="list-style-type: none"> <li>Workforce Update</li> <li>PCIP update (6 monthly update)</li> <li>Finance Monitoring</li> <li>Further report on progress with Workforce Plan</li> </ul>	<p><u>January (date TBC)</u></p> <ul style="list-style-type: none"> <li>Finance Monitoring</li> <li>Chief Social Work Annual Report</li> <li>Homelessness Redesign</li> <li>Update on Vaccination Programme</li> <li>Annual Report on Improving Cancer Journey Model</li> </ul>